

Access 304

207 S. Princess St, Shepherdstown, WV 25443
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www.access304.org

POSITION TITLE: Mental Health Therapist/Psychologist (LICSW, LGSW, LPC, PLPC, PSYD, PHD, LMFT)

REPORTS TO: Executive Director

HOURS: 25-40 hours/week, benefits eligible

EMPLOYMENT STATUS: Exempt Full time or Part time (25 -40 hours week, benefits eligible)

SALARY: Range based on experience and training position

POSITION SUMMARY

Employee will work as a W-2 employee to provide individual, group, family, and couples therapy for mental health clients in the community. Clients will include children, adolescents, adults, and the elderly in individual and in group settings. Responsibilities to individual clients include providing mental health treatment, assessment, skill building, coping strategies, and assisting the client in making changes at their level of need. The therapist must develop and implement treatment plans based on formal, informal, and ongoing clinical assessments upon completion of relevant screenings, assessments, and interviews. Modification of treatment plans and interventions will occur as needed to comply with changes in clients' status and needs. The therapist will maintain confidentiality of records relating to clients' treatment, as well as prepare and maintain all required treatment records, case notes, and reports.

Clinician will engage in a chosen track (IE: Research, Community Engagement) in addition to their clinical duties. In the Research Track, the provider will engage in research in collaboration with others in that track and management under an approved Institutional Review Board. Those who participate in the Community Engagement track will be an integral member of the team in regards to community outreach and building collaborative relationships with other organizations in the community, and will participate in planning social and community events.

The therapist will also engage in continued education and learning opportunities to stay current with ongoing developments in the field, including maintaining relationships with peers and professional colleagues. The therapist will provide services that promote positive growth, enhance coping abilities, and affect stabilization. Other duties as mutually agreed upon.

Job Qualifications:

- Position requires a Master's Degree in Counseling, Psychology, Marriage and Family Therapy, or Social Work with a temporary permit, provisional or independent license.

- Must be able to demonstrate knowledge of the various diagnostic categories, clinical manifestations, assessment and evaluation processes, and provide individual and/or group psychotherapy.

Certificates and Licenses: License to practice independently or provisionally in West Virginia

Essential Job Functions:

- Excellent communication skills, network, writing, problem solving, and team-building skills.
- Desire to collaborate with community agencies outside of Access 304
- Must have flexibility, excellent interpersonal skills, self-motivation and initiative.
- Must work well with staff and have a desire to remain introspective in matters regarding inclusivity and antiracism
- Proficient in Microsoft Word, as well as equipped to learn electronic medical record system

APPLICATIONS:

1. Access 304 is an equal opportunity employer. Applications will be reviewed on a continuous basis and will be considered until the position is filled.
2. Completed applications can be emailed to Executive Director, Ashley Shepard, ashley@wv304.org. Application materials include:
 - Cover letter and CV (include date when you can start, desired hours and clientele, and salary expectations)
 - List of three references (one personal, two professional)